

# Agenda

<b>Meeting name</b>	<b>Meeting of the Council</b>
<b>Date</b>	<b>Wednesday, 18 December 2019</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Council are summoned to the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	M. Graham MBE (Chair)	P. Faulkner (Vice-Chair)
	T. Bains	R. Bindloss
	R. Browne	S. Carter
	P. Chandler	R. Child
	P. Cumbers	R. de Burle
	J. Douglas	C. Evans
	C. Fisher	A. Freer-Jones
	M. Glancy	A. Hewson
	L. Higgins	E. Holmes
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett MBE	D. Pritchett
	R. Smedley	M. Steadman
	J. Wilkinson	P. Wood

**Quorum:** 14 Councillors

<b>Meeting enquiries</b>	Democratic Services
<b>Email</b>	<a href="mailto:democracy@melton.gov.uk">democracy@melton.gov.uk</a>
<b>Agenda despatched</b>	Tuesday, 10 December 2019

No.	Item	Page No.
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the minutes of the Council meeting held on 4 November 2019 – to follow	
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting.	1 - 2
4.	<b>MAYOR'S ANNOUNCEMENTS</b>	
5.	<b>LEADER'S ANNOUNCEMENTS</b>	
6.	<b>PUBLIC QUESTION TIME</b> In accordance with the Constitution, Members of the Council may answer questions from the public of which notice has been given.  No questions were received by the deadline	
7.	<b>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</b> There were no recommendations or reports received from Committees.	
8.	<b>QUESTIONS FROM MEMBERS</b> In accordance with the Constitution, a Member may ask the Leader, the Chair of the Council or a Committee Chair, a question on any matter in relation to which the Council has powers or duties or which affects the Borough.  No questions were received by the deadline	
9.	<b>MOTIONS ON NOTICE</b> In accordance with the Constitution, motions on notice must be signed by at least two Members and be about matters for which the Council has a responsibility or which affect the Melton Borough.  No motions were received by the deadline	
10.	<b>EQUALITY SCHEME AND EQUALITY OBJECTIVES (2020 TO 2024)</b> The Portfolio Holder for Corporate Governance, Access and Engagement to submit a new Equality Scheme for approval. The covering report sets out the background and legislative requirements together with the results from the recent consultation exercise on the	3 - 58

	new draft Equality Scheme and its objectives	
11.	<p><b>DECLARATION OF A CLIMATE EMERGENCY : UPDATE REPORT</b></p> <p>The Portfolio Holder for Environment and Regulatory Services to provide the Council with information regarding the progress made since the declaration of a “Climate Emergency” and establishment of a Policy Development Group to develop an action plan in July 2019</p>	59 - 64
12.	<p><b>REVIEW OF POLLING DISTRICTS AND POLLING PLACES</b></p> <p>The Chief Executive to submit a report which notes that every council in England and Wales must undertake and complete a review of all of the polling districts and polling places in its area every five years.</p> <p>This report seeks authority to approve the proposals made as a result of the Polling Place Review which was undertaken in accordance with the Electoral Registration and Administration Act 2013.</p>	65 - 86
13.	<p><b>APPOINTMENT OF SUBSTITUTES 2019 20</b></p> <p>The Director for Governance and Regulatory Services and Monitoring Officer to submit a report which requests approval for nominations for substitutes on the Audit and Standards Committee and an amendment to the Substitute Procedure Rules</p>	87 - 90
	<p><b>EXCLUSION OF THE PUBLIC</b></p> <p>Council will decide whether the public and press be excluded from the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972, as amended, and in accordance with the Access to Information Rules in the Melton Borough Council Constitution. The following item of business (Recommendation 2.3) could involve disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.</p> <p>The public and press will not be excluded from the meeting unless detailed debate requiring disclosure of exempt information in relation to the specified item of business (Recommendation 2.3 Appendix C1) is required.</p>	
14.	<p><b>CABINET RECOMMENDATIONS TO COUNCIL</b></p> <p>To receive a report from the Cabinet on recommendations referred to the Council for determination</p>	91 - 132